



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		JAGJIWAN COLLEGE
Name of the head of the Institution		Radha Mohan Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0612938674148
Mobile no.		9431681944
Registered Email		jagjiwancollegeara@gmail.com
Alternate Email		jjciqac@gmail.com
Address		Chandwa, New Police Line, Ara District : Bhojpur, (Bihar)
City/Town		Arrah
State/UT		Bihar
Pincode		802312

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr Kumar Kaushalendra
Phone no/Alternate Phone no.	0612938674148
Mobile no.	9413681944
Registered Email	jagjiwancollegeara@gmail.com
Alternate Email	jjciqac@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.jjcollegeara.co.in/index.php?file=aqar.php&pg=Annau%20Quality%20Assurance%20Report%20(AQAR)
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.jjcollegeara.co.in/index.php?file=about_us.php&pg=Academic%20Calendar

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.64	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	10-Aug-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Preparation and Submission of LOI	04-Feb-2017 1	7
Preparation and Submission of IEQA	04-May-2022 1	7
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NIL

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
NIL	NIL
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	25-May-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Academic Planning for the ensuring session 2016-17, we had proper discussion on curriculum delivering strategies and modalities to be processed. In the meeting of Curriculum Planning and Implementations, it was resolved that (i) Heads of the concerned departments would assign topics/books/chapters of different papers to each teacher/faculty keeping in view of choices of area of expertise and command so that students could get the best of lectures and more comprehensive knowledge by the expert teachers. Faculty members were also informed about their responsibilities to monitor the progress of students, and the strategies for effective teaching and coverage of the syllabi as well. (ii) Before the commencement of classes, the departments concerned would organise Induction Program to make students aware regarding the value of regular classes and institutions, career orientations, discipline (iii) Along with the traditional method of teaching-"Chalk and Talk", Heads would encourage teachers to use all sort of ICT enabled tools and make the students to be techno-savvy so that students might spare their valuable time to Language lab and smart classrooms with profound interest. In addition to this, while teaching at classes, faculty members must apply audio-visual aids and other latest methods in academia and train them up to competitive world. (iv) Academic calendar of the college in line with the academic calendar of the University should be prepared by IQAC, academic committee and other committees in consultation with heads of different departments under the Chairmanship of Principal at the commencement of each academic session. (v) There must be encouragement by the college administration for teachers, to participate in the orientation/refresher courses/workshops and other training programmes for updating their knowledge and improving teaching skill. 2. Planning for Co-curricular and Extra-curricular Activities-Members of the Committee were informed to be free in sharing their perspectives for Co-curricular and Extra-curricular Activities. Diverse perspectives generate diverse cultural richness in performance, creativity and multicultural productions. They must share their vital experiences in Planning. As we know "Co-curricular and Extracurricular"

activities are extension of formal and informal learnings. Such activities assist in developing the individual talent comprising academics and diverse cultural productions. Co-curricular and Extra-curricular were designed keeping in view of the demand of novelty in the global world. In this regard, members made outlines of tentative activities like (i) Debate (ii) General knowledge and Current affairs in Sciences, Social Science and Humanities (iii) Poster exhibitions on different spheres of Life and Society. (iv) Awareness programmes regarding documentaries, projects, YouTube lectures, research articles, newspapers and study of blogs and information regarding important social issues, ecological awareness and gender sensitization. (v) Essay writing, Story writing and content writing. (vi) programs for moral and spiritual development of students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	18
BA	History	21
BA	English	20
BSc	Zoology	22
BSc	Botany	18
BA	Political Science	26

BA	Psychology	23
BSc	Chemistry	16
BSc	Physics	15
BA	Hindi	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback obtained: For overall development of the students, feedback is essential practice to examine the progressive part of the systems and at the same time to eliminate the redundant system. It is regularly obtained through various sources (stakeholders). Faculty members always strive to shape students with their best of capacity and knowledge. At first, they get information about the progression of the students, later apply for the best possible improvement. They also make different yardsticks for the progression of students. If any student lags behind in the performance, it becomes an obligatory duty for the faculty members to bring a lucrative change to the students. The procedure goes through various sources such as (i) Students (ii) Teachers (iii) Parents (iv) Staff. The questions of feedback relate to academic and knowledge dissemination system. These questions cover almost all important areas right from curricular aspects to teaching, learning, and broader area of contemporary discourse in academia. The faculty members take interest whether particular student is regularly attending the classes or not. If there is a case of dropout, they are interested to know different pros and cons of the student so that they can resolve the problems of the student. If a student is moving ahead with brilliant performance, he/she is appreciated with applause and is awarded for achievement. The teachers also inspire them to go for higher education and professional/administrative settlement. Faculty members also ask question in the classrooms and tell to share the key ideas of the previous lecture. The head of the institution also participates in the interest of the faculty members and encourages them to publish research papers, take minor and major projects and present research papers at national and international level. It is responsibility of faculty members to show their scholarly achievement in publishing their papers in UGC approved Journals, Scopus/Web Science and other international Journals. They are bound to uplift the value of the institute. A critical surveillance is also given to staff of the College so that the administration may stand for student's works, correspondence to University, UGC and State and Secretariat without delay and fail. Suggestions are sought from all stakeholders for further improvement of the College. The feedback obtained through various sources becomes instrumental in analysing loopholes, and redundant approach of the curricular strategies. The informations of feedback through stakeholders assist us to give acceleration in work and also bring necessary change/modification in perspective, work culture, structure of Academic and Physical facility and undergoing plans of the College. It helps us</p>

to resolve the problems and process for a successful implementation of the plans and policies and restructure for the development of quality education. Information obtained through feedback helps us in bridging the gap between deliverance and expectation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A.	1512	821	821
BSc	B.Sc.	612	468	468
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	4377	0	11	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	7	1	2	1	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is actively working in the institution for strong academics and better future of the students. Every teacher of the college has to function as the mentor of a group of students assigned to him. The division of students into group is done after proper consideration and discussion. The College IQAC, the faculty members under the chairmanship of the Principal take active part in the discussion. After the discussion the decision is taken and the list of mentees is prepared and handed over to the concerned faculty members. The list is also put on the notice board of the college for the students to see and contact their mentors. The mentors on their part have meeting with their mentees and encourage them to be in touch as and when required in addition to the fixed regular meetings which is decided keeping in mind the convenience of the all as far as practicable. The Institute adopted multiple strategies for the students' monitoring system. They are as follows: (i) Entrusting Teachers: Students are free to ask any question or contact any teachers to seek suggestions on academic matters and personal problems any time. (ii) Career Guidance and Placement Cell: the particular Cell is active to give new eyes to the students to see the new world. It organised a class to develop skill and exposure in students along with basic computers skills. Members concerned have shown their active participation in consulting Companies and NGOs so that they may process for success and shaping students' careers. (iv) Workshops and Seminars. Each department in the academic year organises workshop/seminar/talk/conference at regular interval for exposure and personality development of students. These activities bring major change in growing experience of the students. Scholars and experts are invited to share their scholarly knowledge and

experience with students and encourage them to target at goal. Workshops and seminars also disseminate basics studies as content, CV and other academic writing. (v) Cultural Program. It is annually organised at the College by inviting various local artists. The fundamental pursuit of this celebration is to give a platform for the students for expressing their hidden talents. We invite guests and teachers in the celebration to give students academic and career counselling/mentoring so that students should come out with various innovative ideas and participate in debate, speech, cultural activities, sports, curricular, co-curricular and extracurricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4377	11	1:398

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	11	20	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B.Sc.	IIIRD	18/05/2017	18/08/2018
BA	B.A.	IIIRD	18/05/2017	18/08/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Effective implementation of evaluation reforms are ensured by the affiliating University and it is out of scope of college administration. All the Constituent and affiliated Colleges are updated about the process through the University website. Jagjiwan College, Ara has graduation level courses in Arts and Sciences. At UG level, the examination is monitored by the University, but the practical examinations in Sciences and Psychology are conducted at the College's labs. Though the exams are conducted by the University, Faculty members always make students ready for final exam. In this regard, they assign students to make presentations on the texts covered in their classrooms and also develop contextual knowledge for writing the answers in the annual exams with their broader knowledge. Apart from this, regular departmental seminars, debates, group discussions, report writing and Quiz are conducted. The College is a Constituent Unit of Veer Kunwar Singh University and is bound to follow every change/reform related to evaluation and guidelines with regard to appointment of theory/practical examiners and schedule of the examinations. It has been proposed that the UG students will also go through monthly tests. The

College has taken initiative to collect the feedback system strictly and request for deputation of teachers to handle extra work in the academics.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University prepares its own academic Calendar at the beginning of every session for conducting examinations and other related matters. Following up the University Calendar, all the Constituent and Affiliated Colleges chalk out their own calendar for academic and administrative activities and submit to the IQAC and after the approval IQAC and the College Principal, the same is pasted on the Department notice board and circulated among the students. Efforts are made to ensure that the academic calendar is adhered to especially in terms of test examinations. The final examination is decided by the affiliating university, and the college's responsibility is only to conduct the examination and be a part of the centralised evaluation that usually follows the final examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.jjcollegegara.co.in/index.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A.	BA	B.A.	594	594	100
B.Sc.	BSc	B.Sc.	314	314	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.jjcollegegara.co.in/index.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany, Economics, Chemistry	4	0
International	Chemistry, Mathematics	3	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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NIL	NIL	NIL	Nil	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mega Health Camp	NCC	5	40
B Exam	NCC	4	27
Army AHCHME-NT	NCC	7	10
CATC-x/x	NCC	4	24
C Exam	NCC	7	24
CATC-I	NCC	2	3
BLC	NCC	1	1
Polio Rally	NCC	8	40
Health Rally	NCC	9	44
Residential Camp	NSS	2	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Seven Days Residential Camp	NSS	Residential Camp	2	50
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15.84	13.91

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Nil
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LMS	Partially	1.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	16423	2068615	0	0	16423	2068615
Reference Books	49	81407	0	0	49	81407
Digital Database	1	65000	0	0	1	65000
Library Automation	1	247080	0	0	1	247080
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	1	1	0	1	20	4	20	0
Added	0	0	0	0	0	0	0	0	0
Total	24	1	1	0	1	20	4	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
28.66	672506	41.66	827959

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College is funded through University, RUSA, and UGC for strong physical Infrastructure and Academics of the College. The College is striving hard for

maintaining and utilising physical, academic and supporting facilities- laboratory, library, sports complex, computers, classrooms etc. Physical and academic facilities form the integral part for effective implementation of the curriculum and quality teaching and learning process. Being accredited by NAAC B, the College is updated with RUSA Grants to make a sound infrastructure and better academic facility. Recently the College has been granted two crore rupees for Infrastructure, Renovation and New Equipments and the received fund Rs. One Crore is being utilised to get for the same. To monitor the better functioning of Physical and academic activities, the Principal calls a meeting every month with all HoDs and requests to ensure utilisation of the resources for the quality education. Faculty members get regular support and advice to utilise resources of the Colleges as ample space, classrooms and sufficient ICT facilities to carry out curricular, co-curricular, extracurricular and research activities. Departments have their own separate classrooms facilities for lectures and other academic activities. In addition to this, There is a language lab with projector facility where Faculty members of the Dept of English teach students the function Part of English Language and Studies i.e. The basics of Phonetics, Drilling of Listening, Speaking, Reading and Writing, developing habit to listen to the received pronunciations from the foreign speakers and scholarly lectures specially English for Specific Purpose. There is a common computer lab where students sit and learn the basics of the computers and operating system. There is one smart classroom with projector facility (three more proposed smart classrooms that are going to be installed at the campus). The existing smart classroom is used to serve the purposes of all departments specially teaching with power point and lectures of invited guests. We have common basic facilities for students as separate common rooms for Boys and Girls, Canteen and a health centre as well. We have sports facilities such as one large ground, one pitch for valley ball, Gym with all equipments. The College has a big library containing a large sitting capacity of the readers. Students are regular visitors to the library for their texts prescribed and to read news paper and research articles. The library has also facility of digital materials as e-books and journals. In Hall, Books, Magazines and Newspapers are also provided and displayed for students. There are facilities of computers for students, they utilise the benefits of the system to explore notes and materials online. We have wifi facility in the campus for students to study online. In addition to this, Computers have been installed in important sections of the College as follows: Laboratories, Administrative office, Principal Chamber and Placement and Guidelines Cell. Each department has Kyans facility which enables ICT teaching learning facility.

<https://www.jjcollegeara.co.in/index.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Post Metric Scholarship	197	1379000
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Lanaguage Lab	10/09/2016	24	Internal
Yoga and Meditation	21/06/2017	58	Internal
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Counseling Programme of NCC Students	0	30	5	3
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Army and Police	12	3
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	208	B.A.	Arts	Maharaja College Ara, H. D. Jain College Ara, VKSU Ara	M.A.
2016	110	B.Sc.	Science	Maharaja College Ara, H. D. Jain	M.Sc.

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' representatives are engaged in various Committees, Councils and Bodies in assessing requirements, implementations of policies and strategies and monitoring the quality of education. Students' representatives share their opinions before academic and administrative Bodies/Committees of the institution. The following academic and administrative bodies engage students representatives: The following academic and administrative bodies engage students representatives: (i) IQAC (ii) Anti-Ragging Committee (iii) Student Union (iv) Administrative wings of NCC and NSS (v) Various Societies (vi) Placement and Guidelines. The representatives of Students Union of the College work fairly and perform all responsibilities in interest of students and uplift the value of the College. The Union makes a bridging connection between the students and the College. The Union also performs their roles regarding students' issues in the higher body of the University as Senate. Their participations in various bodies facilitates several activities as maintaining disciplines, organising seminars, workshops, cultural activities, holding annual sports etc. and other different events and celebrations. Student's representatives also record their presence in IQAC of the College and they ensure strategies, and policies for the development of the College. The representatives' voices for the cause and issues of the students are heard attentively and warm welcomed to resolve the problems and challenges in academics and administrative activities. They play important roles in addressing their friends to say no for ragging and inculcate the theme as the College is home where students whether girls and boys are the members of the family. They promote their friends to participate in the administrative wings of NCC and NSS and fill in them the spirit of making a strong nation. They teach them moral lesson as cleanliness is the next to godliness for the beautification of the campus and eco-friendly campus. NCC and NSS students strengthen strong character to serve selfless and equally contribute to uplift

the value of the College by holding their positions in the defence. They frequently correspond with Placement Cell In-Charge of the College to explore opportunities and job for the students. They walk side by side and give participation in green initiatives, social services, awareness campaigns and gender sensitivities organised by the College's wings.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In keeping with the norms of the affiliating University, the Principal is the chief administrator of the college. It is his responsibility to maintain both academic and administrative quality of the college. To ensure smooth functioning and practicing of decentralization and participative management processes, the Principal forms different committees and assigns different responsibilities to different teachers. The unified team effort of teachers, staff and students and members of various committees encourages the decentralisation and participative management system. The members of the College come to thoughtful discussions and deliberations processed by both statutory and non-statutory committees in order play an active role in management of academic as well as developmental activities. In this regard, the Principal and HoDs of the different departments call for a meeting and take a sound decision in monitoring the proper functioning of the institute. The Principal of the College shows his leadership along with his team members to curb oddities in the development of the institute and expansion of Infrastructure and academic facility. HoDs, Bursar, the Coordinator of the IQAC are directed to perform their assigned duties and ensure decentralisation and participative management in dispensation of academic, administrative and financial works. One of the vivid examples of decentralisation and participative management during the last year is (i) Library management and (ii) Management of cultural activities. (i) Library management: The library has an advisory council consists of Prof-Incharge, Library-Incharge, Library staff and faculty members. Since the College is a member of digital library network "INFLIBNET" that avails the accessibility of different open sources in order to enhance the latest knowledge in academia for students and research work for faculty and to attain academic excellence, Advisory Council and Research Committee ask for demand of books and e-resources regularly. After getting feedback through students and faculty members, the Committee procures new books, journals and other materials. (ii) Management of Cultural Activities: The College is deeply concerned for over all development of students and exposure of their intrinsic artistic talent. In this direction, the College

organises "Cultural Program" for the purpose of providing a platform in developing the individual talent of the students and knowing amalgamation of different culture. This platform is instrumental for the exposure of hidden and innovative artistic talents of the students. In this program, students get opportunities to see many events like Dance (folk/classical), Music (Classical, Semi Classical, Light Vocal etc), instrumental performances, debate, painting, rangoli, poster exhibitions etc. A Committee comprising head of the institution, teachers, staff and students has been constituted in order to ensure decentralisation and participative management. There is also subcommittee consist of teachers, students and representatives of Students' Union that gives full participation and autonomy for the events assigned to them. They are also engaged in participating events organised in other Universities. In-Charge of Cultural Committee leads for the event with his students and adds feather to the crown of the College reputation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	There is a well organised mechanism for the online admission of students in the college. The college Publishes the date of admission. After Making Merit List, It is the Publishes on the College website and posted on the notice board. Following the reservation norms as well as the university guidelines, the selected students approach the college and take admission after the proper verification of Documents and the payment of the fee.
Teaching and Learning	At the beginning of a new session, there is a long welcome program for the students. For the whole year planning of teaching and learning, the Principal along with HoDs calls a meeting to chalk out a detailed plan for the smooth functioning of the teaching and learning. HoDs conduct an induction program to aware new students regarding rules and regulations and disciplines. Apartment from this, it is directed to apply various modes of teaching like use of ICT facilities, models, charts and use of laboratories in order to facilitate "Learning by Doing" in the laboratory (LBDL).
Curriculum Development	The College is a Constituent Unit of Veer Kunwar Singh University, Arrah. UG Curriculum is prepared by the University itself. To design the Curriculum, a large number of Board of Studies/syllabus Committee play a vital role in restructuring and revising

curricula of various subjects. For postgraduate classes, Courses of studies were prepared under the supervision of Governor's Secretariat. A couple of teachers of the College are also members of this Board and they contribute significantly in updating, modifying, restructuring the syllabi as per the contemporary need of the students/industries and corporate sectors.

Examination and Evaluation

? Each department conducts class tests periodically in addition to Quiz based on the topics taught. The departments also encourage students to do PowerPoint presentations on the topics they have learnt. The topic is assigned to them by the subject teachers. A record of the students' performance is kept in each department though it does not have any impact on the final result of the students which is declared on the basis of examination and evaluation at the university level.

Research and Development

Jagjiwan College, Ara is a premier College in Bihar where teaching and research capabilities are being concomitantly developed. Our Faculty members are applying minor and major projects. In this regard, various steps have been taken to expand research activities: (a) Strengthening and augmenting the Central Instrumentation Facility. (b) Support and encouragement for teachers and researchers in acquisition of projects. (c) Research Committee of the College promotes research applications to different funding agencies and (d) strengthens adequate infrastructures for researches in Sciences, Social Sciences and Humanities.

Library, ICT and Physical Infrastructure / Instrumentation

In addition to the regular purchase of the books and journals in the library, subscription to INFIBLET was also made to make e- resources available to the students of the college. Efforts are constantly and continuously made to promote the use of ICT in the teaching learning process. Hence, emphasis is laid on installing ICT enabled classes as well as the proper use of the same. On the basis of the feedbacks received, classrooms are renovated and maintained properly.

Industry Interaction / Collaboration

? Human Resource Management is very

significant for smooth and effective function of the College. It helps us to achieve our objectives and plays pivotal role in inculcating positive attitude in teachers and staff and also facilitates professional growth. The college has ensured NGOs and Company interaction. The students choose NGOs/industry in which they want to work as their project work and then an official letter is sent to the concerned NGOs/industry. NGOs/ Industry gladly accept the trainees from the college.

Human Resource Management

The principal of the college with the support from the different committees manages the affairs of the college after properly channelizing the human resources. The management of human resources is efficiently and effectively done. There are administrative committee, Grievance and redressal committee proper the management and of human resources and looking after their wellbeing.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	? The college website as well as Veer Kunwar Singh University is used for the purpose of admission and requisite support to the students.
Examination	? Term end Examination is usually taken in offline mode. The schedule is published by the affiliating university and the centre of the examination is also decided by the university. The college holds the examination of the students allotted to it by the affiliating University.
Planning and Development	? Major works such as annual budget, Development plan and salary advice prepared digitally. The college has its own website for the proper communication.
Administration	? Admission is partially done online and partially offline. Selection of students is done online, verification is done manually and then updating of the admitted students again is done on the portal.
Finance and Accounts	Finance and Accounts also is maintained in hybrid mode - partly digitally and partly manually.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As Per Bihar Govt. Norms	As Per Bihar Govt. Norms	As Per Bihar Govt. Norms

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, The institution conducts internal and external financial audits regularly. There is an auditor to internally audit the accounts in each financial year. It is his responsibility to audit meticulously the entire income and expenditures made during the financial year. The external audit is performed through state government Bihar by the team of auditors from the Office of the Accountant General, Patna. Both the team auditors submit their reports to the university and the government separately. Till date there is no any major objections reported by any auditing team. The last audit is done in the year of 2016-2017.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal parent teacher association at college level. However college has several practices and activities which ensure regular interaction of the parents of the students. Some of these activities are: 1. The college conducts sessions every year before the admission process in various undergraduate courses begins. Here college teachers counsel students and parents with their queries related to admission process, choice for the course, eligibility criteria and future prospects of various courses etc. 2. The college organises "Induction meet" every year where students along with parents/guardian are invited. Here, students and parents are introduced to the college and the respective teachers. 3. The college organises "Prize Distribution Day" where parents of the awardees are specially invited to attend the prize distribution ceremony. Additionally, the college contacts the parents of the students under special circumstances. Also college makes sure to take feedback from parents periodically.

6.5.3 – Development programmes for support staff (at least three)

1. For the administrative and professional development of staff-the College has organised programs as follows: Induction Program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers are encouraged to engage themselves in various research oriented activities. 2. Initiative has been taken to open New courses ie Science and Arts groups. 3. The whole administrative process has been computerised.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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Nil	NIL	Nil	Nil	Nil	0
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Though there is lack of Green Audit in the College, all sorts of possible steps are taken to make the institution ecofriendly. The campus is full of plants, fruits and different flora and fauna and such ecofriendly environment provides an enchanting ambience for the study. However, the Institution takes all possible steps to make the campus ecofriendly. The college campus is heavily planted with fruits plants and varieties of flora and fauna. There are some restrictions in order to make the campus green: no-one is allowed to smoke there and the use of the plastic bags is avoided. Rough works and unwanted materials are carried out to dustbin so that the campus make people feel conducive and homely.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Independence Day	15/08/2016	15/08/2016	89
Teachers Day	05/09/2016	05/09/2016	76
Republic Day	26/01/2017	26/01/2017	146
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Programme is organised in the college and adopted village 2. Solar plate has been facilitated 3. Initiative for Environmental Protection and Hygiene. 4. Plantation at Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Directing Youthful exuberance towards Welfare of the Society: NSS and NCC wings of the College plan meticulously to channelise the prodigious energy, enthusiasm, and exuberance of the youths. NCC and NSS volunteers always work with community to arouse awareness among people on various issues of social and environmental significance and the impact of these upon their lives- such as plantation, blood donation camps, organising free bleach check-up, gender induces, and thus to solve their problems and mitigate their sufferings. Even during the Pandemic period, the students of the College take great initiative to help the people according to their need- such as arrangement for fooding and lodging, masks distribution, traffic control. The College authority provides training to the students to execute this task properly. Nurturing the potentials of students and empowering them to build further for them: Students have enormous potential to bring transformation in the society. That's why students are encouraged to transform their own abilities, beliefs strengthen their self esteem, self efficiency and confidence. To achieve this, several channels are organised like exchange programs, extension activities, workshops, seminars, creating opportunities for learning critical skills on their own, interaction with industry and academia, assigning projects, involvement in various researches, field works etc. We try our level best/hard to equip the students with essential scruples and adroitness so that they can achieve the ability to compete in diverse global environment. According their own interest, students can get trainings in research projects which help to increase their confidence. Besides, Extension programs conducted by NCC and NSS also build confidence and elevate skill to work in unison with society. But students are inspired and encouraged to innovation and entrepreneurship by workshops, seminar, panel discussions, and speech competitions, organised on our own and in collaboration with industries, NGOs, Government organisation, Research institutions etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.jjcollegegaura.co.in/index.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As our college is at outskirts of the town, the institute is mainly approached by girls students of the remote area of Arrah because they are not able to have access to the central part of the town. The institute gives emphasis on women empowerment by giving preference to female faculty. Girls are being always encouraged to join various programs and activities planned for their betterment. Our college gives emphasis on skill development of students for the future. In this regard, the Department of English runs spoken English

Classes/soft skill development. We promote work culture and always emphasize improving the habits of students. As we know the library is the heart of every institution. So, it encourages students to read books in the leisure time and acquire more and more knowledge. Though numerous extracurricular activities exist, we always encourage students to take part according to their interest because along with showcasing your ability to commit to a hobby, extracurricular activities help convey who you are as an individual, in a way that grades cant. Here we always try to turn every table for the betterment of Students

Provide the weblink of the institution

<https://www.jjcollegeara.co.in/index.php>

8.Future Plans of Actions for Next Academic Year

- To Promote at Teachers to organise Seminar/workshop/conferences regularly national and International level
- PG courses in different Departments
- More Minor/Major Research Projects
- More Linkage/MoUs with International National Institutions
- Construction of separate examination hall.
- Setting up of more certificate and diploma courses.
- Signing of MoUs with government as well as non-governmental organisations.
- Stress on making campus polythene and plastic free zone.
- Further steps for carbon neutrality zone.
- Computerisation of all the departments.